

BROADWAY PARISH COUNCIL

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Minutes of the Meeting of Broadway Parish Council held in Broadway Village Hall on Tuesday 3rd March 2026 at 7.30pm

1182. Attendance and Apologies

Present: Cllrs Neate, Toms, Preece, and Jones; Mrs Larsson (Clerk)

Apologies: Cllr Champion and Frayne; Unitary Cllr Osborne.

1183. Declarations of Interest / Dispensations: None.

1184. **Parish Council Vacancy:** Applications were received from two candidates who both attended the meeting to introduce themselves and answer questions from the councillors. After consideration, the council RESOLVED to defer a decision to the April meeting, when absent Cllrs Frayne and Champion were expected to be in attendance.

1185. Minutes of the meeting held on 3rd February 2026

RESOLVED to approve the minutes as a true record of the previous meeting and signed by the Chair.

1186. Planning Applications

a. New applications to consider:

- i. 26/00172/HOU: Overstream Paulls Lane Broadway TA19 9QY - Erection of a detached double garage/store and a detached pool house subordinate and ancillary to the main dwelling. Having considered the application, the council RESOLVED to OBJECT to the application for the following reasons:

Material works have already taken place on site, yet the application has not been made on a retrospective basis and the planning consultants' statement that no works have started, does not align with the condition of the site.

Removal of hedgerow on the established boundary habitat has taken place, despite not having prior approval or being reflected in the application. Its removal has reduced local biodiversity and weakened the ecological connectivity that hedgerows provide for wildlife.

The council also commented that hardcore delivery for the works has already taken place and the highway to the property has been left in a dangerous condition as a result.

b. Updates and enforcement: None.

The Council's full responses to all planning applications are available to view against the respective applications on the Somerset Council planning portal [Link to Planning Portal](#)

1187. Finance & Audit

a. Financial statement: The latest report with reconciliation to 31/1/26 was circulated in advance of the meeting. No queries were raised.

b. Payments requiring authorisation:

The Council RESOLVED to authorise the following payments:

Clerk salary & PAYE to 28/2/26 (restricted information under GDPR)	
Churchyard grass cutting donation	£550.00
Grass cut and clear apples from Standerwick Orchard	£672.00
Annual tree & hedge maintenance	£1135.20
Administration costs	£4.07

1188. Appointment of an internal auditor

RESOLVED to re-appoint Joanna Simmons, with a fee of £200 which remains the same as last year.

1189. Tree and hedge management

RESOLVED to develop an updated scope of works for tree, hedge and vegetation management for implementation in late 2026. Scope to be developed by July to allow tender process to take place for consideration in September. Cllr Preece is to assist with developing the updated scope.

1190. Updates and actions on the following areas:

- a. Village Maintenance: Clerk to follow up on completion of footpath to the play park and overgrown hedge at Knights, opposite Tanyard.
- b. Highways:
 - Owners of Overstream have been contacted regarding condition of road where they have had large agricultural vehicles travelling to property, causing damage to the road edges and leaving the surface covered in debris.
 - Some potholes along Broadway Street have been attended to by SC Highways, there is one smaller one which has been left. SC Highways are unlikely to be able to take any action with regards to the fallaway/trenches which have formed along the edges as these are understood to not be Highways land. Ways to address are being investigated.
- c. Flooding: The drainage pipes under Paulls Lane ford are still blocked.
- d. Rights of Way: Bridge to rear of Bell field to be monitored.
- e. Play Park: Awaiting dates when fencing contractor can attend, expected within next 2 weeks. Clerk to contact owners of property adjacent to park to facilitate access.
- f. Speed Indicator Device: No updates.
- g. Defib: Brambles have been cut back. New pads are to be ordered for April.
- h. Volunteering and Community Group Updates: No updates.
- i. Local Community and Parish Networks:
 - i. The next LCN meeting is on March 18th at the Henhayes Centre in Crewkerne. In person attendance is encouraged.

1191. Matters for report only: None raised.

1192. Items for the next meeting:

- a. Council vacancy - co-option.

Additional motions to be submitted to the Clerk in line with standing orders.

1193. Date of next meetings: Tuesday 7th April 2026, 7.30pm at the Village Hall.

Exempt Business: The Parish Council resolved that in view of the confidential/sensitive nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960.

1194. Clerk's Appraisal

The Clerk's appraisal was conducted in February, with discussion covering past performance, upcoming targets, and opportunities for development. The formal record of the appraisal was signed by Cllr Neate and the Clerk.

There being no further business, the Chair closed the meeting.

Signed

Date